

ODE EMIS Conference Call Summary

January 30, 2017

Notes provided by Naja Bailey (META), Mary Myers (LACA), Debbie Barbee (MCORCN/SSST), and Andrew Tompkins (MCOECN)

Items from David Ehle

- 1) CTE
 - a) Pulled CTE data over the weekend
 - b) Data looks good so will make a decision later today whether the current data will be used for the Feb #1 for Trad districts and Feb payment for Career Techs
 - c) Data from last Monday used for community schools for CTE payment
 - d) Will do updates every two weeks for Trad districts
 - e) Will release a new version of the L collection this week
 - i) The CTE report will be included in this release
- 2) ITC meeting for March 29
 - a) Space for 3 people from each ITC only
 - b) Would like to get a count of attendees for the meeting, please respond to the email that is coming out RSVP'ing for the meeting
 - c) Covering
 - i) Cherwell
 - ii) Tuition payments
 - iii) Data Collector changes
- 3) CCP
 - a) 99.7% courses loaded in 2016
 - b) Later today hope to load 2017
 - c) Switched classes to JVSD
 - i) Will take a while to load so won't be available immediately
 - ii) Should be available definitely by tomorrow but may see them later today
 - d) Match score still isn't there
 - i) Need .3% to clean up prior to loading match score
 - ii) Will be there tomorrow
 - e) Districts need to verify data
 - f) High degree of match between colleges and students
 - i) 99%+ range of match
 - g) District to college
 - i) District reporting courses college never reported
 - ii) If district reports course and college doesn't report student will appear as 1 on match score

- (1) College information not filled in
- (2) Student enrolled then didn't attend or dropped
- (3) Transferred student and new district entered course if not complete
 - (a) District where student was enrolled on census date is charged
- (4) College used wrong IRN
 - (a) Ex. college used Avon when it was Avon Lake
- (5) If SSID mismatch, college record match is zero, district 1, should match up
- (6) District with wrong load should flag students
 - (a) College needs to correct data before they get payment
- h) Newsflash to be sent out Tuesday or Wednesday
- i) 45-day timeline will not reset for everything
- j) Instructions in newsflash on how to contest something that the timeline is closed
 - i) Very good match between district and college data
- k) Agreements will be updated later this week
- l) Funding based on what college reported
 - i) No way to remove students district reported as CCP but weren't reported by college
 - ii) Make sure they didn't give student credit for college course work that college didn't give credit for
- m) First course data matching districts for FY17
 - i) If data doesn't match district should fix data
- n) Will do periodic 2016 load from colleges so data may change during the verification process
- 4) Missing Files for KRA and OELPA
 - a) Working on those
- 5) Screen shot handouts – document emailed prior to call
 - a) Draft changes to Data Collector
 - b) Work in progress, so looking for feedback
 - c) Feedback for goals
 - i) Improve usability
 - (1) Fit more on screen at once
 - (2) Easier to see what needs done
 - (3) Consistency from one screen to next
 - ii) Where users need/want to set preferences
 - (1) Sort order
 - (2) Filter settings
 - iii) Facilitate more people from districts getting into and using data collector as appropriate
 - d) Screen shot A
 - i) Across the board, doing away with the right hand border

- ii) The 'Don't show expired collections' now moved to filter bar as 'Show Closed Collections'
- iii) Can combine filters
 - (1) Ex, Data Set 'S' and School Year '2017'
 - (2) Reset filters link
- iv) Default value can be set in individual user preferences
- v) Added additional sort options
- vi) Cannot multi-select within a dropdown, but can select multiple dropdowns
- vii) Set User Preferences is not defined yet
- viii) Is there a way to override preferences to indicate there is a new manifest out there?
 - (1) Will take that back and give it some thought
- ix) Each collection request appears
 - (1) More collections requests on screen with less scrolling
 - (2) First line of description
 - (a) Click on three dots or name to see rest of description
 - (3) Changed labels and way data is organized (second example in screen shot)
 - (a) Errors and warnings is not 'Prepare Errors'
 - (b) Actions on left, output and feedback on right
 - (c) Submission link still after 'Preview Prepared Data'
 - (4) Show Closed Collection
 - (a) Link will show on closed collection 'Data only available via Files' timer
 - (i) After that timer counts down, will have to go to Files tab to see data
 - (5) Will SCR still be in its own division?
 - (a) Yes, that division and filter split will remain
 - (b) Will it always be that way?
 - (i) ODE leans that way because the data goes a different place and show they got that way
 - (ii) More things will add to that area
 - 1. Tuition districts will need to do a contact collection so they will need to use that area
 - (iii) May add a link at the top to jump down to that section
 - (iv) Filter on that section will remain on that section
 - (6) Level 2 errors are a thing of the past
 - (a) All Level 2 are reports, not 'errors'
 - (b) Called different things on different pages
 - (i) Level 2 Validations
 - (ii) Level 2 Reports
 - (c) Now Level 2 Reports

- (7) Preview Prepared Data
 - (a) Same as 'Preview' data
- (8) Would like messages like 'However no data was collected' in red so it stands out to district
 - (a) Will look at options
 - (b) May show a Prepare Error or Prepare Output
- e) Screen shot B - Changed 'Files' tab to 'Reports'
 - i) Three sections
 - (1) Level 1 Reports
 - (2) Level 2 Reports
 - (3) Received Files
 - ii) Can restrict access to each of those sections and further into collection request, data set, or specific reports
 - iii) Filters work the same way as Collection Request tab
 - iv) Screen Shot C - Level 1 reports are what is in preview that don't have data counts
 - (1) Enrollment Reports
 - (2) Missing Data Reports
 - (3) Can see reports across multiple collection requests at one time
 - (a) Missing Reports – can show all missing reports across all collection requests at one time
 - (4) Will indicate if data needs collected or prepared
 - (5) Preview will have these also, just put here so others can have restricted access
 - v) Screen Shot D - Level 2 reports have additional filters
 - (1) Received Files have its own filters
 - (a) Will make archives its own category
 - (b) Static reports
 - (i) Don't change, based on specific date
 - (ii) Can eventually send out PDF or other file types
 - (iii) Ex. Grad Points files, Prepare for Success Reports
 - (c) Other reports have categories, but not viewable in current version of data collector
 - (d) Date within filename is date data is based on
 - (i) Past hasn't followed that pattern, but will in future
 - vi) Screen Shot E - Adding filters on other tabs
 - (1) Manage Archives
 - (2) Submissions Tab
 - (3) Collection Status tab
- 6) Other questions

- a) Juniors take ACT and other students don't attend
 - i) Does district have to create specific calendar for those students
 - ii) Answered in helpdesk and don't have anything else to add
- b) When will HQT reports be updated
 - i) Manual update, but typically on Monday and Thursdays
- c) OELPA update?
 - i) Hoping to get update out this week
 - ii) Discussions about whether to extend
- d) Federal Child Count snapshot?
 - i) Discussions with Office of Exceptional Children
 - ii) Probably end of February
- e) When will SDC be updated with FY17 staff data
 - i) Probably not before the end of the Initial Staff Collection
- f) CCP issue with University of Cincinnati corrected
 - i) Check tomorrow and if not corrected, put in helpdesk
- g) FTE report updated with severity errors on each row?
 - i) Districts see they have so many fatals and so many criticals, who are they?
 - ii) Thought previous call said changes would be made to indicate what row was fatal and what was critical
 - (1) Critical only if FTE is being reduced
 - (2) Just a new way of indicating there is an adjustment on the record

Next scheduled call

- 7) Next Call 2/13/2017
 - a) Change call 2/8/2017