

# ODE EMIS Conference Call Summary

January 2, 2018

Notes provided by Mary Myers (LACA), and Naja Bailey (META), Catherine Wright (NEONET)

## Items from David Ehle

1. Updates - Thanks to everyone for working with ODE on the updates over the holiday break. Everything was completed without issues and everyone was helpful with getting everything running on their end.
2. Career Tech reports are now available for districts to work on. Not 100% of the checks have been implemented yet, but all will be added during January. Some bug fixes will be added by the end of this week, including a bug in the CBI courses. The CTE 26 check has not been implemented yet, but will be soon. The goal is to start using FY18 CTE data for funding in February. That is dependent on all of the checks being implemented and the errors corrected by the districts.
3. There are still some districts that have yet to submit Staff/Course data. Districts should submit data as soon as possible. Letters will go to the Superintendents and EMIS Coordinators next week for those districts that have not submitted data. The HQT and Valid Cert report card measures are taken on the data submitted during the first window. Also, Career Tech funding is dependent on the staff data.
  - a. Question: We are getting errors when a non-public IRN is used in either the Location IRN or HQT IRN field. We have posted at ticket. Answer: some checks have been tightened up. We will look at that and see. The Location IRN should be where the course is taught. The HQT IRN should never be an IRN out of the district. Non-public schools don't have HQT calculations done on them so they should not count against the district. You should be able to use 999999 in the HQT IRN field. Currently, the Location IRN is used primarily for Career Tech and Preschool, but the use could be expanded.
  - b. Question: We have always used all 9's for the location IRN for those types of courses. Are you saying we shouldn't be? Answer: The Location IRN should be the actual IRN of the course unless that entity doesn't have an IRN, so if you can be more precise than all 9's that would be preferred.
  - c. Question: How often is the Teacher Licensure Certification report run? Answer: The TLC and CTE reports are run nightly. The schedule has been off during the holidays but will be back on schedule starting today to run nightly based on data pulled at 5 p.m.

4. The end of year collections for Student data will be opening this week. ODE will be posting the End of Year SOES and Mid-Year for Traditional Districts today. The submissions will not start until Friday, 1/5/2018, but you can collect and prepare data as soon as the collection request is available.
5. The next piece to open is in early February for March CTE Follow-up. ODE is working on preparing that file of the data for that collection for the districts. The process will still be the same where the file is pushed out to the data collector and the ITCs will load the file into the EMISFFE for the districts to complete.
6. The collections closing soon are the Staff/Course collection closing 1/31/2018, and the KRA and DORP collections both closing 2/2/2018. The missing lists are close to being released for those two assessment collections.
7. Questions:
  - a. Question: Will we have new FTE reports prior to Friday? Answer: Not sure if we are running them each night this week but definitely new reports will be run this weekend.
  - b. Question: In the first collection the DN entries for Free and Reduced Lunch were excluded. Answer: We are not collecting them this year.

#### Next scheduled call

- 1) Next ITC call 1/15/2018 – will be moved to 1/16/2018
- 2) Change call 1/10/2018 change committee, 1/11/2018 vendor change call